



**Avonmouth & Lawrence Weston Neighbourhood Partnership
Wednesday 22nd March 2017**

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.

Title: Avonmouth & Lawrence Weston NP Business Activities Report

Contact Telephone Number: 0117 922 2135

Recommendations:

1. The NP is asked to note the Transformers Fund balance available and to approve the recommended Transformers application funding in **para 1.3** and to note the impact on Equalities groups proposed in the recommended projects **(1.5)**
2. The NP is also asked to confirm the recommendation not to approve funding for the projects listed at **1.4**
3. The NP is asked to note the updates on the Traffic and Transport meeting held January 2017; in particular to approve the recommended action at **2.2** to take forward Shirehampton Road/Kingsweston Lane junction work
4. The NP is asked to consider the suggestion at **2.4** to carry forward to post-NP arrangements to work to create a crossing at Kingsweston Lane roundabout/Long Cross
5. The NP Councillors are asked to approve the recommendation to allocate the Plot M6 S106 to support Kingsweston Lane Walking and Cycling scheme. **(2.5)** and to approve the allocation of the Valerian Close S106 to upgrade Shirehampton Green bus stops **(2.6)**
6. The NP is asked to note the report from the 2nd February Bus Services meeting and the actions being taken forward **(2.8 & Appendix 1)**
7. The NP is asked to note the updates on progress around Play and parks from the 20th February Environment sub-group and that the group proposes to continue in post-NP arrangements. Also to note the update from Gemma Dando on the latest situation with BCC budgets which withdraws all support for work which was previously going to be funded from BCC General Fund budgets **(Item 3 & Appendix 2)**

8. To note the legal information in **Item 4**: due regard to Public Sector Equality Duty **Item 5**
9. The NC and NP are asked to note the latest S106 contributions and CIL contributions information in **para 5.1 & 5.2** and to note that a set of proposals have been issued by BCC for post-NP S106 & CIL decision making **5.3**
10. To set a new date for a final event/meeting in June 2017 (**Item 6**)

Item 1: Transition Fund Decisions

1.1 2016/17 Transition Fund Balance:

		Running Total remaining
Devolved budget for 2016/2017	£5,000.00	£5,000.00

1.2 The Transition Fund Assessment took place on Tuesday 28th February 2017. 7 Transition Fund applications were received and assessed. Conflicts of Interest were declared where appropriate and people declaring them did not take part in assessing those bids.

1.3 The whole NP is asked to approve spend against the following recommendations:

No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
	Transition Fund 2016/17 available:				£5,000.00
1	Bristol Noise	Bristol Noise Lawrence Weston	£500.00		£500.00
2	Sea Mills Community Centre	The Peace Garden	£ 942.00		£650.00
3	Avon Youth Club	Our Fitness Room equipment	£1,432.00	Feedback to applicant suggestions to strengthen equalities information	£1,150.00
4	Unique Voice	North Side Factory Summer Holiday provision	£1,500.00		£1,500.00

No	Name of Group	Brief Description	£ Amount Requested	Assessment Panel Notes	Recommended
5	191st Shirehampton Scouts	To improve wheelchair access	£1,200.00		£1,200.00
	Total recommended:		£5,9574.00		£5,000.00
	Transition Fund remaining				£0.00

1.4. **Applications not recommended for funding:** The following applications are recommended not to receive funding this round for the reasons stated. **The Councillors on the NP are asked to approve these::**

ORGANISATION	BRIEF DESCRIPTION	AMOUNT REQUESTED	REASON
Civil Security Solutions CIC	Investing in your community Campaign – training young people in security industry	£2,250.00	Panel consider that the lack of evidence of a two-signature bank account makes this application ineligible; also concerned that the ages of young people this could work with was very narrow for this Fund's criteria; that other potential sources of support for this work might fit more clearly. NP Co-ordinator to link into Community Learning; BCC Economic Development; Social Enterprise Works
Avon Wildlife Trust	Wild About Orchards Project -	£1,000.00	Panel felt that this bid was focused on the environment work the applicant wanted to achieve, rather than young people themselves. The focus on Shirehampton Scout troupe rather than LW young people to work with felt less likely to secure longer term sustainable commitment to the site. Young people didn't seem to have played any part in seeking or designing the work proposed.
Total		£3,250.00	

1.5. **Equalities Duties:** The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section 6 of this report:

PROJECT	CONTRIBUTION TO EQUALITIES
Bristol Noise	Noise event Fun Afternoon features many activities targetted at young people; some older-focuses activities also provided; Fun Afternoon event takes place in accessible open spaces
Sea Mills Community Centre	Young people focus on project proposal; young mums attend the group; some young people with learning difficulties will be part of the group; local faith groups will be invited to contribute to the project
Avon Youth Club	Project benefits young people specifically
Unique Voice	Project will focus on sharing different cultures; focused on young people, referred by support agencies; Access needs of children participating will be provided
191st Shirehampton Scouts	Young people are beneficiaries of this project; currently one wheelchair user of project – project will enable access for increasing this number;

Item 2: Traffic & Transport Activity updates:

2.1 The NP Traffic and Transport sub-group met on 18th January 2017. 13 residents and 3 Councillors attended.

2.2 Improvement Scheme at Shirehampton Road/Kingsweston Lane/Westbury Lane junction:

- The meeting was very disappointed to hear that the two schemes which the previous Highways Officer had indicated had identified funding to deliver improvements at this junction have since been ruled out as not feasible by Highways – ‘once design work and vehicle tracking was undertaken’.
- This also means that much of the funding package assembled is no longer available.
- Subsequently NP Councillors met with Highways to explore what, if anything could be delivered at this site. Highways do have a smaller, alternative scheme that they thought they could secure sufficient funding to deliver, including the £25,000 already approved by the NP.

Recommendation: that the NP/Councillors hold a public event to a. explain why the original schemes were judged not to be deliverable and b. to communicate the potential new scheme to interested residents.



2.3 The repair of the Iron Bridge across Kingsweston Lane

- The replacement elements for the new bridge are complete and in storage by BCC
- Before they can be put in place a thorough inspection of the existing state of the bridge and the best way to re-instate the new elements needs to be done. This had been planned for November. Because of the BCC spending freeze, however, the inspection report can't be commissioned until the new financial year.
- The work is still intended to be delivered in 2017/18 but there is no delivery schedule at present
- Highways will explore the rock faces to see if it's possible to raise the height of the bridge.

2.4 **Development of 2017/18 Local Traffic Scheme: Kingsweston Lane pedestrian crossings at roundabout**

- Robert Grieve has indicated that @ £60,000 advised by Nigel Lapworth to deliver two crossings (one on KW Lane, one on Long Cross, plus additional work to move bus stops, install dropped kerbs etc) is the level of estimate Highways would generally provide to inform a decision.

- **NP Funding Cut:** The NP is asked to note that the budget which comes from Highways to NPs (£17,147 per annum) as part of the un-ringfenced Neighbourhood Budget is included in its entirety as a budget saving in the Corporate Strategy. This cut makes it difficult for the NP to go ahead with this traffic scheme as the S106 funding available would not provide sufficient funding to support the scheme as originally imagined – two crossings.

At present the NP has made a provisional allocation of the **Rockingham Lane S106 of £21,286.53** towards this scheme. This leaves a shortfall of @ £40,000 for the full implementation of this scheme

- The Traffic and Transport group has asked Highways to explore the costs of a crossing with build-outs with a view to delivering a single crossing, potentially combining the Rockingham S106 and some additional CIL
- **This work will have to be continued in post-NP arrangements to clarify the costings and secure funding through the new CIL/Section 106 arrangements. This is unlikely to be in a position to decide funding until the end of 2017**

2.5 Progress of the LSTF cycling & walking scheme, Kingsweston Lane and final allocation of Merebank S106 funding

a. At its December 2016 meeting the NP Committee agreed to allocate the Merebank S106 (currently £ 67,358.43) to support the delivery of the LSTF cycling & walking scheme along Kingsweston Lane.

This scheme is still in construction but will be completed and open by the of **April 2017**.

b. The Partnership also asked Jim Cliffe to contact DVLA to seek their permission to apply the Plot M6 S106 fund, now £16,879.82, to this same scheme. He has written twice to DVLA and received no reply. He has sought advice from BCC Legal services. Highways have been asked to accept any risk which might emerge from applying this fund to support the Kingsweston Lane Cycling and Walking scheme.

Given this the NP Councillors are asked to approve the allocation of the Plot M6 S106 fund to support the **LSTF cycling & walking scheme, Kingsweston**

Recommendation: that the Councillors confirm the allocation of the Plot M6 S106 of £16,879.82 to support Kingsweston Lane Walking and Cycling scheme.

2.6 Re-allocation of the Valerian Close S106, £14,856.72

a. At its March 2016 meeting, the NP approved the allocation of the Valerian Close S106 fund to a scheme 'Upgrade of the Valerian Close bus stop (Portway) travelling in an inbound direction'. This was based on a calculation by Sustainable Transport that additional services may come onstream to this bus stop. This turned out not to be the case, making this proposal undeliverable.

b. At the December 2016 meeting the NP considered an alternative proposal from BCC Sustainable to extend the **Woodwell Road bus stop**. This was rejected in favour of **upgrading the bus stops on Shirehampton Green – installing real time information**

Recommendation: that the Councillors approve the re-allocation of the Valerian Close S106 of £14,856.72 to support the upgrading the bus stops on Shirehampton Green – installing real time information

2.7 Penpole Lane NP Public Statement

a. The Traffic and Transport group discussed ways of moving forward the issue of access to Oasis Academy along Penpole Lane presented at the December NP meeting as a Public Statement by Deborah Marsh.

b. The Group acknowledged that there are many difficulties resolving this matter – the range of different landowners along the Lane; the narrowness of the Lane itself and the cost of engineering works to improve walking and cycling for school users.

c. One idea which the group considered is whether a problem-solving process involving all the relevant parties – land owners, school community, parents, BCC, police – organised through the school might work to come up with a workable, practical shared solution?

Recommendation: that Councillors, Transport group participants approach BCC and the school to explore if there might be any benefits to such an approach?

2.8 Bus Services Meeting – 2nd February 2017

a. The NP held a Bus Services meeting on Thursday 2nd April at Avonmouth Community Centre. 40 residents attended. Pete Woodhouse from BCC Passenger Services attended to listen and provide information.

b. Unfortunately both First Bus and Wessex were unable to attend because of ill-health and a last-minute incident which had to take priority

c. Despite this disappointment First Bus had provided written responses to a range of issues and questions supplied in advance from residents

d. The meeting identified a number of initial pieces of work it wanted to progress:

- Jo Sergeant proposed developing a Transport Group to focus on public transport issues
- Agreed to send contact details of attendees at the meeting to Jo Sergeant
- Agreed to meet with First Bus for detailed conversation about the 18/18a service about the Kingsweston Gap. Offer of free meeting space from Shauna Sedgman at the Guinness Trust.

e. These actions are being taken forward

See Appendix 1 for report from this meeting.

Item 3: Parks and Open spaces:

3.1. The Environment Sub-Group meeting took place on 20th February 2017.

3.2. The following active pieces of work are taking place:

Avonmouth:

- Richmond Terrace Play equipment: this is progressing – final designs have been sought from suppliers and will be consulted on with young people and residents. Installation will follow.
- Napier Square - the old equipment has been removed by BCC. Avonmouth Planning group have discussed the possibilities of a CAT process for Napier Square. No group of residents have come forward and expressed a wish to do this.

Lawrence Weston:

- East Lawrence Weston Play – no work is taking place regarding this issue until the results of the Ambition Lawrence Weston’s consultation is known
- Mancroft Play area – 2 residents are taking the lead in producing a questionnaire to consult residents, and they are looking at potential funding for a redesign of the park and further equipment.
- Atwood Drive – Ambition Lawrence Weston are talking to Curco.
-

Shirehampton

- St Marys Recreation Ground - Work is ongoing to refine the local ideas for improving the Park and to identify potential sources of additional funding.

Sea Mills/Coombe Dingle

- Hallen Drive – Claudette McDonald to convene a meeting with residents to discuss the potential play area and community garden. Residents who are already involved in this process are feeling frustrated about the length of time between meetings.
- Future of the Environment Group – The group agreed that the group continues. They aim to organise a meeting for end of April. Ash Bearman agreed to feedback for Shirehampton, Lucy to feedback for Sea Mills and Roger for Lawrence Weston. Each will take responsibility to feedback on parks, playareas and green spaces for their area.

3.3 Future investment in parks and green spaces- play and access programme.

a. Gemma Dando, the Deputy Director of Neighbourhoods and Communities, has released the following update to Neighbourhood Partnerships:

‘As you know the Council is having to make considerable savings over the next 5 years and, as outlined in the new corporate strategy, this will have an impact on levels of investment in parks.

It is proposed, therefore, that only those projects fully funded by s106, CIL or other forms of external funding such as charitable trusts will be included in the 2017/18 parks play and access programmes. This has

significantly affected the Parks and Green Space Delivery Programme 2017/18 that had been prepared earlier this year based on NP priorities

Attached is the new Parks Delivery Programme, broken down into 3 sections (**See Appendix 2**):

1. Play projects that now require funding
2. Access projects that now require funding
3. Projects where funding has already been agreed by NPs (s106/CIL/other external funds)

Those schemes which have not been allocated funds by the Neighbourhood Partnership will not proceed unless alternative funding, such as s106, CIL or other forms of external funding, for them is found.'

b. Implications for Avonmouth & Lawrence Weston NP

- The main impact on A&LW falls in the spends which the previous BCC Access Fund was going to deliver to improve paths, fences and tracks/access roads in:
 - St Marys Rec, fence repairs
 - Lawrence Weston Moor off Kings Weston Road
 - St Marys Rec
 - Blaise
 - Kings Weston Estate
 - Ridingleaze Shops
 - Henacre

On the whole these were pieces of work identified by BCC rather than the community, although Kings Weston Estate was one which had discussed these issues at the NP.

- The Play improvements which our NP has identified are all partly funded by S106 funds which have been approved at the NP.
- Both St Mary's and East Lawrence Weston will need to identify additional funds to be able to deliver match to make effective use of the S106 allocated by the NP.
- Mancroft Park, East Lawrence Weston sites and St Mary's Shirehampton are all eligible for funding from Suez Landfill Communities Fund. This is the same Fund source as we approached successfully to fund Richmond Terrace play area.

Item 4: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race

- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Item 5: Latest Devolved Section 106 Contributions and Community Infrastructure Levy contributions

- 5.1. Section 106: No new S106 contributions have been received since the last NP. The NP should note that Transport S106 contributing have accrued some interest and increased slightly in value over the previous NP report.

Avonmouth and Lawrence Weston Neighbourhood Partnership
Devolved Section 106 monies held as at 31st December 2016

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Parks					
Former Portway Day Centre, Shirehampton	Parks Operations Manager	£0 £7,620.97	No Limit	March 22 nd 2016 allocated: £7,620.97 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of the former Portway Day Centre, St. Bernards Road
Former Shirehampton Baths, Park Road, Shirehampton	Parks Operations Manager	£0 £23,910 (was £25,010.51)	No Limit	March 22 nd 2016 allocated: £23,910 Improve park facilities for children & young people at St	The provision of improvements to Parks and Open Spaces within one mile of Park Road

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				Mary's Rec Shirehampton	
Valerian Close, Shirehampton	Parks Operations Manager	£0 £8,382.20 (was £12,882.20)	27 Jan 2017	September 2013 allocated: £2,200 for 2 Litter/Dog waste bins at Portbury Social Club £2,300 for 2 benches in Springfield Park March 22 nd 2016 allocated: £8,382.20 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of Valerian Close
Arbutus Drive / Westbury Lane junction, Coombe Dingle	Parks Operations Manager	£0 £9,717.61	No Limit	March 22 nd 2016 allocated: £9,717.61 to support provision of play facilities in East Lawrence Weston	The provision of improvements to Parks and Open Spaces within one mile of the Arbutus Drive / Westbury Lane junction
Transport					
Merebank, Kings Weston Lane,	Traffic Manager	£67,358.43	No Limit	14th Dec 2016 allocated to contribute to the	The signalisation of the junction between Lakeside Link and Kings Weston Lane or for other transport

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Avonmouth				LSTF cycling & walking scheme Kingsweston Lane, subject to sufficient external funding being found to deliver in full	initiatives within the vicinity of Merebank.
Plot M6, Cabot Park, Avonmouth	Traffic Manager	£16,879.82	No Limit	NP previously requested that DVLA (owners) alter this so that it can be added to Merebank scheme above Jim Cliffe has not received a reply from DVLA. To ask Jim Cliffe to re-approach DVLA to seek permission to re-assign this S106 to the above Kingsweston Lane cycling and walking scheme –s	The signalisation of the priority junction of Lakeside Link Road and Kings Weston Lane, Avonmouth
Valerian Close, Shirehampton	Traffic Manager	£0 £14,856.72	27 Jan 2017	March 22nd 2016 allocated: £14,803.26 Upgrade of the Valerian Close	The provision of sustainable transport measures in the immediate vicinity of the development

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				bus stop (Portway) travelling in an inbound direction Subject to decision at Item 2.4, above	
Rockingham Park, Smoke Lane, Avonmouth / SB96	Gareth Vaughan-Williams (Highway Services Manager) / Ed Plowden (Sustainable Transport Manager)	£21,286.53	No Limit	Provisionally allocated to support delivery to crossings at Longcross/ Kingsweston Sept 2016	The provision of traffic management and/or highways measures and/or improvements to public transport services and facilities within 2 miles of Rockingham Park, which the Council shall deem to be appropriate in consequence of the implementation of the development
Other					
Former Portway Day Centre, Shirehampton	Community Buildings Officer	£13,362.18	No Limit	Allocated to help out with improvements but not currently required	The provision improvement and / or maintenance of community facilities situated at Shirehampton Public Hall.

5.2. Community Infrastructure Levy (CIL): No new CIL contributions have been received since December 2016

AVONMOUTH & LAWRENCE WESTON NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 31 December 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
31/10/13	13/03396	47 St. Marys Road, Shirehampton	£1,025.25
04/06/14	12/04448	1 to 2 Gloucester Road, Avonmouth ALLOCATED TO RICHMOND TERRACE PLAY EQUIPMENT	£2,550.00
12/11/14	13/03011	467 Portway, Shirehampton	£495.00
20/01/15	13/01051	Napier Miles House, Kingsweston (1)	£1,361.70
12/03/15	12/03984	28 Springfield Avenue, Shirehampton	£367.50
13/04/15	13/01051	Napier Miles House, Kingsweston (2)	£1,361.70
11/05/15	13/00117	Portway Day Centre, St Bernards Rd, Shirehampton	£4,387.50
27/10/15	13/01051	Napier Miles House, Kingsweston (3)	£2,042.55
09/05/16	13/01051	Napier Miles House, Kingsweston (4)	£2,042.55
26/05/16	15/00024	55 to 57 St. Marys Road, Shirehampton	£2,160.13
09/09/16	15/05435	61 Arbutus Drive, Coombe Dingle	£4,568.71
		Total devolved to date	£22,362.59
		Total remaining to allocate	£19,812.59

5.3 Proposed changes to post-NP arrangements for S106 and CIL and Neighbourhood decision making

- a. The NP is asked to refer to the discussion paper attached as an **Appendices 2 & 3** to the NP Plan Update report, which explores a range of options for the future decision-making around CIL & S106
- b. These options will be the focus of a formal consultation process but the NP might want to consider them in advance of that process
- c. in addition, the same paper proposes some budgets for small grants and for supporting some 'community space' events. These offers from the City Council to support post-NP arrangements are proposed to be considered by the NP and the wider communities in our area over the course of March and April 2017

Item 6 Provisional Neighbourhood Partnership dates, 2017/2018

- a. The Neighbourhood Partnership set some provisional dates for NP meetings for 2017/18 at its December meeting.
- b. The Council's Budget meeting in February confirmed the budget cuts to Neighbourhood Partnership working and, as a result, no more NP meeting will take place after **June 2017**
- c. The June meeting is not a formal NP meeting as such but can be used to support wider conversations to develop post-NP, community-led arrangements. The NP Co-ordinator is proposing that the NP might want to use this event to make a decision about the use of £10,000 from Avonmouth Wind Turbines Budget it holds. This is discussed further in the NP Plan Update paper.
- d. The NP is asked whether it wants to hold a June event as described above and, if so, to decide a new date. The 29th June date agreed at the last meeting clashed with the Lawrence Weston Planning Group and the NP has been asked to re-schedule it. A final event would also provide the opportunity to bring the NP to a formal close.

Recommendation: that the NP sets a new date in June